



## Fall 2018 After School Program Instructional Coach (Boston, Cambridge, and Somerville)

---

### **About Us and Our Philosophy**

Breakthrough Greater Boston (BTGB) is a transformative college access and teacher training program. BTGB offers six years of academic enrichment and college preparation to middle school and high school students with high potential but limited opportunities. Simultaneously, BTGB recruits, trains, and inspires a diverse cohort of high achieving college students to become the next generation of urban teachers. Leveraging a Students Teaching Students model, BTGB provides engaging, tuition-free academic programming during the summer and after school. Our students gain the skills and motivation to succeed in rigorous high school courses and, ultimately, in college. Meanwhile, our teachers gain hands-on experience, research-based training, and coaching from professional educators.

Over the past eight years, 97% of our graduating students have matriculated to college, and 82% of them have persisted through their undergraduate years. On average, more than 70% of our graduating teachers have gone on to pursue careers in education. After two decades of success at our original Cambridge site, BTGB embarked upon a significant program expansion and opened a second site in Boston in the summer of 2013. Breakthrough launched programming in its third city, Somerville, during the summer of 2018. As an independent 501c3 nonprofit Breakthrough Greater Boston is part of a national educational movement called The Breakthrough Collaborative working to improve educational outcomes for youth across 25 U.S. cities.

With a deep commitment to our mission, BTGB operates with the highest standards of integrity, and best practices, while also enjoying the ability to be innovative and flexible to meet the evolving needs of our students, families, and teachers. Our team is diverse, high-performing, and dedicated. We continue to build an organizational culture that emphasizes our core values for every member of our community:

- **Spirit:** We cherish and embody the youthful energy and spirit of our students and teachers
- **Continual Learning:** Everyone in our community has something to learn and something to teach
- **Team Together:** We all chip in to accomplish whatever is needed for our teammates and the broader organization

- **Student Centered:** Our students are our first priority and our decisions center around what benefits our students
- **Equity and Opportunity:** We value diversity of identity, background and thought. We treat everyone with dignity and respect
- **Excellence in Everything:** We maintain high expectations for ourselves

**SUMMARY**

BTGB is currently seeking experienced teachers with a passion for urban education to train, mentor, and support our young teaching staff as Instructional Coaches. Instructional Coaches are responsible for overseeing our Teaching Fellows in delivering instructional content in a structured and supportive classroom setting for middle school students. ICs regularly lead workshops for students to model best teaching practices for our young teaching fellows. Through regular modeling, observation, and coaching, Instructional Coaches help BTGB Teaching Fellows learn to teach effectively, plan diligently, and become immersed in education.

**ABOUT THE AFTER SCHOOL PROGRAM**

BTGB’s After School Program is designed for students to connect with the Breakthrough community, receive support on school work, and gain exposure to exciting, rigorous content. Teachers in the program engage with students in educational activities such as chess and juggling before heading to homework support, where they help small groups of students with their schoolwork. Each session concludes with academic workshops that teachers lead on topics including spoken word, engineering by design, chemistry of cooking, and web design.

**CAMPUS SPECIFIC DETAILS**

<b>BOSTON CAMPUS</b>	<b>CAMBRIDGE CAMPUS</b>
<p><b>Location:</b> New Mission High School, Hyde Park (<a href="http://newmissionhigh.org">http://newmissionhigh.org</a>)</p> <p><b>Position Length:</b> Mid-October to Mid-December</p> <p><b>Position Dates:</b> Every Tuesday</p> <p><b>Program Hours:</b> 3:00pm – 6:30pm</p>	<p><b>Location:</b> Cambridge Rindge and Latin School, Cambridge (<a href="http://www.crls.cpsd.us">www.crls.cpsd.us</a>)</p> <p><b>Position Length:</b> Mid-October to Mid-December</p> <p><b>Program Dates:</b> Every Monday and Wednesday</p> <p><b>Program Hours:</b> 3:00pm - 6:30pm</p>

<b>SOMERVILLE CAMPUS</b>	
<p><b>Location:</b> Albert F. Argenziano School, Somerville (<a href="http://www.somerville.k12.ma.us/schools/albert-f-argenziano-school-pk-8">http://www.somerville.k12.ma.us/schools/albert-f-argenziano-school-pk-8</a>)</p> <p><b>Position Length:</b> Mid-October to Mid-December</p> <p><b>Program Dates:</b> Every Tuesday</p> <p><b>Program Hours:</b> 3:00pm – 6:30pm</p>	

### **RESPONSIBILITIES**

- Attend a training workshop on Breakthrough instructional methodology and help lead a training workshop for teachers
- Provide guidance for teachers in writing lesson plans and classroom management plans
- Observe 6-8 teachers and conduct follow-up conferences to provide feedback
- Participate in the creation and critique of lesson plans
- Provide advice and instruction on “hands-on” teaching techniques and resources
- Provide advice and instruction on classroom and behavior management strategies
- Provide summative evaluations for teachers
- Regularly plan and lead workshops for middle school students in order to model best teaching practices
- Support on field trips and other special events

### **QUALIFICATIONS**

- A minimum of 2 years teaching experience (3+ years preferred); a plus if in urban environments
- Teaching degree or certification strongly preferred
- Commitment to and passion for teaching
- Understanding of the social, emotional, and cognitive development of middle school students
- Ability to work with students from diverse cultural and economic backgrounds
- Ability to deliver positive, constructive, and honest feedback
- Outstanding presentation, writing, and organizational skills
- Energy!

### **COMPENSATION**

This is a stipend position.

### **APPLICATION PROCESS**

To apply, please email your resume and a cover letter detailing your interest in Breakthrough Greater Boston and relevant skills/experience to [jobs@btgbmail.org](mailto:jobs@btgbmail.org) with

the subject line “After School Program Instructional Coach.” Please make sure to indicate whether you are interested in working at the Boston campus, the Cambridge campus, or the Somerville campus. Please clearly note in your materials if you are open to working at more than one site. Cambridge applicants should also note whether they are applying for Monday, Wednesday, or both days.

For more information, please visit [www.breakthroughgreaterboston.org](http://www.breakthroughgreaterboston.org)  
Candidates for employment and employees are considered without regard to race, religion, color, sex, sexual orientation, national origin, disability, citizenship, military status, gender identity, genetic disposition or carrier status, marital status, or any other characteristic protected by federal, state, or local law.

**Thank you for your interest in Breakthrough Greater Boston!**