



## Breakthrough Greater Boston AmeriCorps Massachusetts Promise Fellow

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AmeriCorps Massachusetts Promise Fellows deliver the resources young people need to be successful in life by creating, managing, and leading meaningful out-of-school time programs for youth in grades 6-12. Fellow projects focus on mentoring, social and emotional learning, college and career readiness, academic enrichment, and community service-learning.

**The Massachusetts Promise Fellowship** achieves this by placing AmeriCorps Fellows with schools, non-profit organizations and state/local government agencies that focus on fulfilling the needs of our youth by providing: *a caring adult, a safe place, a healthy start, a marketable skill, and an opportunity to give back.*

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### Service Description

**BOSTON**-Breakthrough Greater Boston's (BTGB) mission is to prepare low-income students for success in college and train the next generation of urban teachers using its unique Students Teaching Students model. To accomplish this goal, BTGB provides year-round academic and college access supports to 7<sup>th</sup>-12<sup>th</sup> grade students. The Massachusetts Promise Fellow will contribute to BTGB's mission by supporting students' academic achievement at our Dorchester campus through volunteer recruitment as well as direct engagement with a cohort of 15-20 students. The Fellow's direct service will consist of one-on-one academic mentoring and small group academic support during BTGB's middle school After School Program and high school Study Hall Program. In addition, the Fellow will oversee the coordination of enrichment opportunities for high school students.

**Supervisor:** Ameer Naik, Senior Director of High School Programs, [anaik@btgbmail.org](mailto:anaik@btgbmail.org)

### Essential Responsibilities

- Develop and lead the implementation of a volunteer recruitment strategy for the Academic Mentor program that will include:
  - Identifying potential volunteer sources
  - Conducting outreach to build partnerships
  - Facilitating volunteer recruitment, intake, and training
  - Refining sustainable systems and documenting strategies for future years
- Work with a cohort of 15-20 students involved in BTGB's six-year academic program on a weekly basis. Activities will include one-on-one tutoring, small group academic support and homework assistance, and facilitation of Science, Technology, Engineering, Art, and Mathematics (STEAM) and study skills workshops
- Coordinate BTGB's Study Hall Program for 9<sup>th</sup> and 10<sup>th</sup> grade students
- Research and coordinate academic, college, and career-related enrichment opportunities
- Collaborate with team members to collect and analyze academic data for students grades 7-12
- Travel at least once/month for Fellowship meetings, retreats, and training throughout the Commonwealth
- Make a full-time, 11 month commitment

### Qualifications

#### Massachusetts Promise Fellowship

Northeastern University ♦ 360 Huntington Avenue, 232 YMC ♦ Boston, MA 02115  
[masspromisefellows@neu.edu](mailto:masspromisefellows@neu.edu) ♦ [www.masspromisefellows.org](http://www.masspromisefellows.org)

- Experience working with youth
- Deep belief in the power and potential of young people to create social change
- Passionate about social justice and working with diverse communities
- Interest in and commitment to national and community service
- Ability to work independently and take initiative
- Excellent organizational and communication skills
- Ability to prioritize tasks and maintain progress on short and long-term goals
- Bachelors degree
- Must be a US Citizen, US National or Permanent Resident Alien
- Must be willing to undergo a National Service Criminal History Check, including screenings through the National Sex Offender Public Website, a name-based search of the statewide criminal history registry both in Massachusetts and your state of residence upon application to our program (if not Massachusetts), and a fingerprint based FBI check. \* Eligibility to participate in MPF is contingent on the results of this screening
- Prior experience with Breakthrough or the Boston Public Schools a plus
- Fluency in Haitian Creole and/or Spanish a plus

### Fellow Schedule

M-F, TYPICALLY 9 AM – 5 PM

FLEXIBLE SCHEDULE WITH SOME EVENING AND WEEKEND HOURS

### Benefits

For an eleven month, full-time commitment and 1,700 hours of AmeriCorps service Fellows receive:

A taxable living allowance of up to \$15,500/year ♦ Excellent training opportunities ♦ FREE courses at Northeastern University in the College of Professional Studies & discounted courses upon successfully completing the service year ♦ Loan forbearance and an up to \$5,920 educational award ♦ Monthly travel allowance ♦ Career coaching and support ♦ Healthcare benefits

### How to Apply

**Apply ASAP!** Applicants are hired on a rolling basis.

Applicants must apply through our [General Application](#) by May 1<sup>st</sup>, 2018 and select the host site(s) of which they are interested in applying. Host sites will reach out to schedule a first round interview. If you have additional questions or would like to contact a host site, please see the e-mail contact listed above. Positions will continue to accept applications until they are listed as full.

### More Info

- Interviews will take place during May 2018 and reasonable accommodations will be made available for interviews upon request.
- Selection decisions will be made on or before June 1<sup>st</sup>, 2018. **All position offers will be provisional until 2018-2019 federal funding has been confirmed.**
- Program start date is August 7<sup>th</sup>, 2018
- More information about Breakthrough Greater Boston and the youth program can be found at [www.breakthroughgreaterboston.org](http://www.breakthroughgreaterboston.org)
- Visit [www.masspromisefellows.org](http://www.masspromisefellows.org) for detailed program information

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The Massachusetts Promise Fellowship is committed to providing equal opportunities. We serve and partner with diverse organizations and are dedicated to non-discrimination. It is our policy to ensure that all individuals with whom we are in contact are treated equally without regard to age, color, disability, gender, marital status, national origin, religion, sexual orientation or expression, or veteran status. We require that all our partners make reasonable accommodations for interviews and service for any and all individuals with a permanent or temporary

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disability. We actively partner with organizations representing minority concerns and interests to build high-performing teams that mirror the communities we serve.

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Northeastern University  
College of Professional Studies

