



Academic Tutor (Boston, Cambridge and Somerville)

ABOUT US AND OUR PHILOSOPHY

Breakthrough Greater Boston (BTGB) is a transformative college access and teacher training program. BTGB offers six years of academic enrichment and college preparation to middle school and high school students with high potential but limited opportunities. Simultaneously, BTGB recruits, trains, and inspires a diverse cohort of high achieving college students to become the next generation of urban teachers. Leveraging a Students Teaching Students model, BTGB provides engaging, tuition-free academic programming during the summer and after school. Our students gain the skills and motivation to succeed in rigorous high school courses and, ultimately, in college. Meanwhile, our teachers gain hands-on experience, research-based training, and coaching from professional educators.

Over the past eight years, 97% of our graduating students have matriculated to college, and 82% of them have persisted through their undergraduate years. On average, more than 70% of our graduating teachers have gone on to pursue careers in education. After two decades of success at our original Cambridge site, BTGB embarked upon a significant program expansion and opened a second site in Boston in the summer of 2013. Breakthrough launched programming in its third city, Somerville, during the summer of 2018. As an independent 501c3 nonprofit Breakthrough Greater Boston is part of a national educational movement called The Breakthrough Collaborative working to improve educational outcomes for youth across 25 U.S. cities.

With a deep commitment to our mission, BTGB operates with the highest standards of integrity, and best practices, while also enjoying the ability to be innovative and flexible to meet the evolving needs of our students, families, and teachers. Our team is diverse, high-performing and dedicated. We continue to build an organizational culture that emphasizes our core values for every member of our community:

- **Spirit:** We cherish and embody the youthful energy and spirit of our students and teachers
- **Continual Learning:** Everyone in our community has something to learn and something to teach
- **Team Together:** We all chip in to accomplish whatever is needed for our teammates and the broader organization
- **Student Centered:** Our students are our first priority and our decisions center around what benefits our students
- **Equity and Opportunity:** We value diversity of identity, background and thought. We treat everyone with dignity and respect
- **Excellence in Everything:** We maintain high expectations for ourselves

SUMMARY

As part of our school year program, Breakthrough Greater Boston operates a small group tutoring program for its middle school and high school students who need additional academic intervention. Tutors will create district or school aligned supplemental materials in core academic subjects and work with students to remediate in those areas as well as coach around effective study habits and strategies.

RESPONSIBILITIES

- Scheduling and committing to weekly academic mentoring session with an assigned individual student or a small group of students with similar academic needs; sessions generally occur weekdays in the afternoons/early evenings or on weekends
- Completing weekly logs to maintain communication with your supervisors and record both student/s progress and any concerns
- In addition to supporting students with school year work, develop district or school aligned supplemental materials to support remediation efforts

QUALIFICATIONS

- Persistence and skill in working with students with significant academic and/or non-cognitive skill gaps
- Ability to coach and support multiple students in one session
- Experience as an educator with middle school or high school students in a diverse setting, preferably on a full-time basis for at least three years a plus
- Familiarity with the Breakthrough model or Boston, Cambridge or Somerville Public Schools a plus

LOGISTICS

The Breakthrough Greater Boston campuses are located at the Cambridge Rindge and Latin School, Arthur D Healey School in Somerville and New Mission High School in Hyde Park. Tutors will meet students either on site or at a designated local library. Tutors must commit to at least one 60-minute session per week for an entire semester (October-December or February-May). Additionally, tutors must attend one pre-session meeting with Breakthrough staff to discuss student needs. Tutoring schedules will follow the Boston Public Schools, Cambridge Public School and Somerville Public Schools calendars and honor all holidays and vacation days.

COMPENSATION

The tutor is a paid hourly position at \$30/hour.

BENEFITS

- Satisfaction of supporting a small group of students in developing their academic and non-cognitive skills
- Building meaningful relationships with students and fostering their growth as people and academics

APPLICATION PROCESS

Please email your resume and the Tutor Application (attached) to jobs@btgbmail.org

For more information, please visit www.breakthroughgreaterboston.org.

Candidates for employment and employees are considered without regard to race, religion, color, sex, sexual orientation, national origin, disability, citizenship, military status, gender identity, genetic disposition or carrier status, marital status or any other characteristic protected by federal, state or local law.

Thank you for your interest in Breakthrough Greater Boston!

Tutor Application

Please complete this form and email along with a copy of your resume to jobs@btgbmail.org

I. Personal Information

First Name

Middle Name

Last Name

Mailing Address

City, State, Zip

Phone Number

Email Address

Breakthrough Experience (if any)

Ethnic Background

Language(s) Spoken (besides English)

Gender

How did you hear about this opportunity?

II. Position Preferences

Please check all that apply:

- I would like to apply to be a MIDDLE SCHOOL tutor
- I would like to apply to be a HIGH SCHOOL tutor

Please specify in which subject(s) you would be comfortable tutoring and, if possible, suggest subject level(s) (e.g., middle school math, high school biology, AP English):

- Reading
- Writing
- Middle School Math (Pre-Algebra, Algebra I)
- High School Math (Geometry, Algebra II, Pre-Calculus, Calculus)
- Chemistry
- Biology
- Physics

Please write in all your available times:

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday

III. References

Please provide us with the name, email address and phone number of two people who could serve as a professional reference for this role.

Reference #1 Name: _____

Relationship: _____

Phone: _____ Email: _____

Reference #2 Name: _____

Relationship: _____

Phone: _____ Email: _____